

INDIAN OIL CORPORATION LIMITED
(REFINERIES DIVISION
(HALDIA REFINERY)
(P.O. Haldia Oil Refinery, Dist.: Purba Medinipur, PIN-721606)

NOTICE INVITING e-TENDER

1.	Tender No.	HELK17187
2.	Type of Bid	DOMESTIC BIDDING Under Two Bid System
3.	Name of Work	PROVIDING DECORATIVE LIGHTING FOR OFFICIAL FUNCTION AND FESTIVALS AT IOCL HALDIA REFINERY TOWNSHIP AND A REFINERY
4.	Time Schedule	24 (Twenty Four) Months; for detail refer tender document.
5.	Tender download schedule	From 26.08.2017; 03:00 pm to 08.09.2017; 03:00 pm. Tender documents can be downloaded free of charge from the website www.iocltenders.nic.in during the above period.
6.	Pre-Bid Meeting	N.A.
7.	Last date of submission of tender	08.09.2017; 03:00 pm
8.	Techno-commercial Tender opening date	11.09.2017; 03:30 pm or at a later date/time convenient thereafter. Date and time of Priced Bid opening will be communicated only to techno-commercially acceptable bidders.
9.	Earnest Money Deposit (EMD)	Rs. 14,000/-
10.	Pre-qualification Criteria(PQC):	The intending tenderers shall have to furnish proof of their pre-qualification and experience along with the Part-I (Techno-commercial bid).
10.1	Annual Turnover (ATO)	Minimum Rs 3.20 lakhs during any of the three preceding financial years. Proof of ATO shall be submitted in form of Audited Balance Sheet.
10.2	Value of Single Work (SWO) executed by the bidder as main contractor or sub contractor for <i>similar nature of work</i> (during any of the last five years ending on last day of the month immediately previous to the month in which last date of bid submission falls) The completion date should fall within the qualifying period.	Three completed works each costing not less than Rs 3.20 Lac OR Two completed works each costing not less than Rs 4.27 Lac OR One completed work costing not less than Rs 5.34 Lac (The above values of completed works is exclusive of service tax/GST). Intending bidder must submit necessary documentary evidence in the form of detailed work order (s), schedule of rates , completion certificate(s) clearly specifying the details like description of the work, starting & completion dates of the job. Tenderer is to enclose the complete address of the client , ph no, fax no, email of the contract persons, website etc. for whom they have executed such jobs in support of their claims that they are meeting the technical pre-qualification criteria
10.3	Similar nature shall be defined as	Maintenance and/or operation/Installation and commissioning of HV/MV/LV equipment/ switchgear panel in Township/Residential Complex/Process Plants/Power Plants/Substations
10.4	Additional Technical Requirement(if any)	N/A
10.5	Provident Fund	PF Code Allotment letter/ PF registration.
11.	Mode of Submission.	Offer must be uploaded on e-tender website www.iocltenders.nic.in before the last date & time of submission of tender. Offer submitted using any other mode will not be accepted.

12.	Other requirements	<p>1. Independent ESI Code or undertaking for Independent ESI code in the Format given in ITB of GCC (if applicable) within 15 days from the date of award of work to EIC.(This shall supersede the 30 days as given in GCC)</p> <p>2. Assessment Order or copy of Income Tax Returns(duly acknowledged by Income Tax Department) for last 3(three) financial years.</p> <p>3. Power of Attorney in favour of person authorized to submit the bid.</p> <p>4. Copy of PAN card</p> <p>5. Certificate of Incorporation / Partnership deed/ Proprietor ship affidavit</p> <p>6. Electrical contractor and supervisor license.</p>
13.	Tender Inviting Authority	Name: B N Besra Designation: Chief Manager (Contract Cell), IOC Ltd Haldia Refinery, Dist Purba Medenipur, W.B.-721606 e-mail id: besrab@indianoil.in Phone: 03224-252184, 223619
14.	Contact persons	<p>1) Suresh Kandula, ELE (Contracts): Phone no. 03224-223694, E-mail address: kandulas@indianoil.in</p> <p>2) B N Besra, Chief Manager (Contracts): Phone no. 03224-252184, 223619, E-mail address: besrab@indianoil.in</p> <p>3) P Misra, Dy. General Manager (Contracts): Phone no. 03224-253023, 223626, E-mail address: misrap@indianoil.in</p>
15.	Integrity Pact Agreement	Not Applicable
16.	Nature of Contract	Service tender. "Service" will supersede the word "works" given in form of contact in e-tender due to technical limitation.
17.	MSME Points	<p>The benefits for Micro & Small Industries (MSEs) as per Public Procurement Policy for Micro & Small Industries (MSEs) will be given as per the details given in the tender document. The registration certificate must be valid on bid-submission date of the tender. The successful bidder should ensure that the same is valid till the end of the contract period.</p> <p>The MSE bidders to note and ensure that the nature of services in the MSE certificate matches with the nature of services of tendered work & the prevailing Government guidelines regarding Purchase Preference w.r.t MSE shall be applicable.</p> <p>It is also to be noted that the preference to MSEs is not applicable for works contracts where supply of goods not produced by the MSEs is also involved.</p>
18.	Applicability of splitting of tender	Not applicable for this tender (i.e. only one agency for the job)

19. General

Bidder to note the followings before bidding:

- i.) Offer from following types of bidder will not be accepted
 - a) Who are in the Holiday list of IOCL or its Administrative Ministry, MoPNG.
 - b) Who are under liquidation, court receivership or similar proceedings.
 - c) Consultant or their subsidiary Company or companies under the management of consultant for execution of the same project for which they are working as consultant.
- ii.) Offer from Joint Bidders / Consortium will not be acceptable unless stated otherwise elsewhere in the tender document.
- iii.) The subject work is indivisible and shall be awarded to single successful bidder unless stated otherwise elsewhere in the tender document.
- iv.) Experience of only the bidding entity shall be considered. A work executed by a bidder for its own plant/projects shall not be considered as experience for the purpose of meeting requirement of experience criteria of the tender. However, jobs executed for Subsidiary / Fellow Subsidiary / Holding company will be considered as experience for the purpose of meeting experience criteria subject to submission of tax paid invoice(s) duly certified by Statutory auditor of the bidder towards payments of statutory tax in support of the job executed for Subsidiary / Fellow Subsidiary / Holding company. Such bidders shall submit these documents in addition to the documents specified in the PQ Documents to meet Experience Criteria.

- v.) Detail work order qualifying for similar in nature as described including covering letter and schedule of rates and completion certificate containing executed value of similar nature of work as defined above shall be required. Completed value of work as mentioned in the completion certificate shall be considered for evaluation against single/ multiple work order value required under PQC, however where the executed value is not mentioned in the completion certificate, the copy of certified bill shall also be acceptable for determining value if submitted along with completion certificate.
- vi.) In case of Sub-contract works, the bidder is also required to submit a Certificate from the end user / Owner / Consultant of the Owner stating that the main contractor has intimated them about the engagement of sub-contracting OR have been allowed/ permitted as a sub-contractor.
- vii.) The offers with incomplete /irrelevant documents or anomalies are liable to be rejected without any communication. Hence, bidders are advised to take utmost care while uploading their prequalification documents...
- viii.) In case of Rate Contracts, which are running under extension after original contractual completion period, suitable document (certified by "WO issuing company" / Engineer-In-Charge) indicating executed value up to the original/extended completion period along with extension letter will be treated as proof of successful completion of work.
- ix.) In case of foreign bidders, if the value indicated is in currency other than USD the same shall be converted in equivalent USD considering the conversion rate as on the date of issue of the reference order(s) based on SBI bill selling rate.
- x.) Relevant supporting documents towards other requirements specified are also to be uploaded along with Techno-commercial bid failing which bid is liable for rejection.
- xi.) The completion certificate, submitted by the bidder shall separately indicate the Service Tax/GST amount included in the value of completed job OR a separate certificate from the respective client, mentioning the service tax /GST amount, if any, included in the value of completed job under consideration should be submitted by the bidder.
- xii.) In case service tax/GST amount/ component is not specified in the submitted completion certificate, then the amount equivalent to rate of applicable service tax/GST for the subject tender shall be deducted from the value of completed work mentioned in the completion certificate to arrive at the value of the completed job without service tax/GST.
- xiii.) IOCL reserves the right to reject any or all of the tenders or any parts of the tender so received and may cancel the tender in part or full, extend the due date of Tender submission etc. without assigning any reason.
- xiv.) IOCL will allow Purchase Preference to MSE as per applicable Govt. guidelines.
- xv.) Bidders are to quote their most competitive rates. Negotiations will not be conducted with the bidders as a matter of routine. However, Owner reserves the right to conduct negotiations.
- xvi.) Legal dispute, if any, shall only be within the jurisdiction of Local Court unless mentioned otherwise.
- xvii.) All communication will be made through e-Tendering web site (www.iocltenders.gov.in). However, IOCL reserve the right to take cognizance of the communication made outside e-Tendering Portal under exceptional circumstances.
- xviii.) Bidder cannot make any claim against IOCL towards its expense incurred in connection with the preparation and delivery of their bids, site visit, participating in the discussion and other expenses incurred during bidding process.
- xix.) Bidder should make sure that their priced bid (Part-II/BOQ) contain only prices. Rates mentioned elsewhere shall not be taken into cognizance. Offer shall be liable for rejection if any condition directly or implied, recorded in Priced Bid (Part-II/BOQ).
- xx.) Submission of authentic documents is the prime responsibility of the bidder. Wherever IOCL has concern or apprehension regarding the authenticity/ correctness of any document, IOCL reserves the right to get the documents verified from issuing authority/any relevant source. If documents (part or full) are found forged, such offers will be summarily rejected and EMD will be forfeited and may be debarred from future tenders.
- xxi.) IOCL reserves the right, if necessary, to ask for production of original documents pertaining to tender/NIT qualification criteria for verification purpose from the bidder.
- xxii.) After opening of the technical bids but before the opening of the price bids, the bids may be rejected for unsatisfactory performance or adverse comments which have come to the notice after the issue of the tender enquiry.
- xxiii.) Offers not meeting statutory requirement are liable for rejection.
- xxiv.) Bidders are advised to visit Announcement section/ Information for DSC/ Bidders Manual Kit/ FAQ of e-Tender Portal before bidding.
- xxv.) Notwithstanding any other condition /provision in the tender documents, in case of ambiguity or incomplete documents pertaining to pre-qualification criteria (PQC), bidders shall be given only one opportunity with a fixed deadline after bid opening to provide complete & unambiguous documents in support of meeting the pre-qualification criteria (PQC). In case the bidder fails to submit any document or submits incomplete documents within the given time, the bidder's tender is liable to be rejected. However, IOCL reserves the right to make any further queries.
- xxvi.) Refer ITB of the tender document /Special Instruction to Bidder (SITB) of e-tender web site for more details.

xxvii.) Any Addendum/Corrigendum/Sale date extension in respect of above Tender shall be issued on our website: <https://iocletenders.gov.in> only and no separate notification shall be issued in the press. Bidders are therefore requested to regularly visit our website to keep themselves updated. Failure of Bidder to submit tender without taking cognizance of Corrigendum / Amendment (if any) issued by IOCL shall make bid liable for rejection.

xxviii.) IOCL does not take any responsibility for the correctness of tender documents obtained from any other source. Bidders are advised to visit above mentioned website before submitting their offer for official version of the tender document including any corrigendum / amendment if any, which shall be binding to the bidder.

xxix.) EMD:

EMD must be submitted online by Indian bidders. EMD in the form of Demand Draft / Banker's cheque, Swift Transfer will be accepted only from Foreign bidders. Tenders without Earnest Money are liable to be rejected. However, MSE registered agencies covered under MSMED act, Central/State PSU and JVs of IOCL are exempted from submission of EMD. Bidder claiming such exemption need to submit necessary documentary proof of their eligibility along with their techno-commercial bid. The certificate must be valid on the bid submission date. In absence of same their offer are liable for rejection. Su motto submission of MSE certificate after the due date of bid submission will not be considered for EMD exemption / Price preference. The MSEs who have applied for registration or renewal of registration, but have not obtained the valid certificate as on last date of bid submission, are not eligible for exemption/preference. In absence of same their offer are liable for rejection. Micro & Small Enterprises (MSE) registered with agencies as mentioned in the tender document irrespective of the items for which the MSE is registered are exempted from payment of Earnest Money Deposit (EMD).

- BG in prescribed format from a scheduled bank is acceptable provided EMD amount is not less than Rupees One Lac. BG on e-paper shall also be accepted in addition to NON-Judicial stamp paper.

Wherever applicable, scanned copy of EMD Instrument (i.e. B.G /MSEs/NSIC certificate etc.) must be uploaded along with offer & original of BG should reach to the office of tender issuing authority in sealed envelope superscribing tender name, tender number, date of opening and bidder's name, preferably before the deadline of submission but not later than 7 (seven) days from tender opening date.

(For details regarding submission of EMD on e-tender portal, a document "FAQs-IOCL-Online-EMD" enclosed with tender may be referred)

B.N. Besra

Chief Manager (Contracts)
IOC Ltd Haldia Refinery,
Dist Purba Medenipur,
W.B.-721606