

(NIB for Publication on State Public Procurement Portal)

**Department of Information and Public Relations
Government of Rajasthan, Secretariat, Jaipur-302 005**

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NOTICE INVITING BIDS/ PROPOSALS FOR EMPANELMENT

NIB No. 9474 Date 08/06/2017

1. Department of Information and Public Relations invites unconditional electronic Bids/ Proposals for empanelment of agencies for events and activities management. Brief particulars of the Bid are given below:

Tentative value of Services to be procured	Last time and date for receiving Bids/ Proposals	Period of Empanelment	Empanelment fee (non refundable)	Processing fee for e-procurement	Amount of Empanelment Security/ Deposit
Rs. 500 Lakh	Upto 6.00 PM of 10/07/2017	12 months	Class A: Rs. 10,000/- Class B: Rs. 5,000/-	Rs.1,000/-	Class A: Rs. 200,000/- Class B: Rs. 50,000/-

2. The complete Bidding Document containing Instructions to Bidders, Evaluation and Qualification Criteria, Bidding forms, Terms and Conditions of Empanelment etc. may be seen at or downloaded from the website of State Public Procurement Portal <http://sppp.rajasthan.gov.in> or e-procurement portal <http://eproc.rajasthan.gov.in>

3. Bids/ Proposals, duly digitally signed by the bidder on all pages and serially numbered, enclosed in a cover which must also contain the scanned copies of documents of payment of Empanelment fee, electronic bid processing fee (both being non-refundable) and Empanelment Security/ Deposit must be submitted electronically to the Department of Information and Public Relations on the e-procurement portal <http://eproc.rajasthan.gov.in> by using your ID, password and digital signature certificate, latest upto 6.00 PM of 10/07/2017

4. The instruments of payment of Empanelment fee of Rupees Ten Thousand (Class A) or Rupees Five Thousand (Class B) and the amount of Empanelment Security/ Deposit of Rupees Two Lakh (Class A) or Rupees Fifty Thousand (Class B) must be in the form of two separate bank demand draft/s banker's cheques of a Scheduled Bank in India drawn in the name of Director, Department of Information and Public Relations, payable at Jaipur. Empanelment Security/ Deposit may also be deposited in other forms as specified in the Bidding Document. The electronic bid


processing fee of Rupees One thousand must be paid by another separate bank demand draft/ banker's cheque of a Scheduled Bank in India drawn in the name of Managing Director, RISL payable at Jaipur. All these three original instruments of payment must be submitted physically in a sealed cover by the Bidder to the office of Director, Department of Information and Public Relations, Government Secretariat, Jaipur between 10 AM to 12 Noon on 11/07/2017.

5. The procedure for submission of bids including payment of Empanelment fee, processing fee, Empanelment Security/ Deposit, etc. has also been specified on the e-Procurement Portal and in the Bidding Document.

6. The Bids/ Proposals shall be opened at 3.00 PM on dated 11/07/2017 in the office of Director, Department of Information and Public Relations, Government of Rajasthan, Jaipur in the presence of the Bidders or their representatives who wish to be present.

6. The DIPR is not bound to accept the successful Proposals and may reject any or all Proposals without assigning any reason thereof.

7. The Bidders shall have to submit copies of their Service Tax registration and the Permanent Account Number (PAN) issued by Income Tax Department.


Director,

Department of Information and Public Relations,
Government of Rajasthan, Jaipur